



TRAINING POLICY

It is the policy of Altius Lifts Ltd to assess training needs, to provide full and adequate Health and Safety Training for all employees and to record dates and details of all Training Sessions held including induction training.

Overall and final responsibility for safety training is that of the directors.

It is the policy of this company to ensure that each job is carried out only by personnel who are trained & competent in performing the task. It is also our policy to ensure that all new employees receive induction training.

Every employer shall ensure that all who use work equipment have received adequate training for the purposes of Health and Safety, including training in the methods which may be adopted when using Work Equipment, any Risks which such use may entail and the precaution to be taken.

In general, the following applies:

1. Evaluate the existing competence of employees to operate the full range of Work Equipment that they use.
2. Evaluate the competence of those who manage or supervise the use of Work Equipment.
3. Train the employee to make up any short fall in their competence and that required to carry out the work with due regard to Health and Safety.

We maintain full training records for individual employees and levels of training each has undertaken. Copies are available for review.

Signed by the Executive Responsible for Training:

Paula Bettridge

Paula Bettridge
Managing Director
Altius Lifts Ltd
10/03/2026